**GENERAL BOOKING FORM**

Course details and cancellation policies can be found on the website. To confirm your place, please complete the booking form and return with your payment, preferably by direct bank transfer. If this is not possible, I can accept cheques. Please check the final date for sending cheques and making payments by direct bank transfer.

Once your payment is received, I can confirm your place.

On-line booking forms may be accessed through the website if you prefer to make an electronic submission and pay by direct bank transfer.

To return your booking form by email or through the post or if you’d like to make your payment by cheque, please print and complete the form below and return it with your payment.

Please make cheques payable to Wendy Broad and write your name and mobile number as well as the course name and date on the back of your cheque, many thanks.

Return address:

Wendy Broad

15 The West Wing,

Bostock Hall,

Middlewich

Cheshire

CW10 9JN

**PLEASE NOTE:**

Any information given is strictly confidential and will be kept securely according to data protection legislation and will be destroyed after 5 years.

Please feel free to contact me if you need more information.

Many thanks,

Kind regards,

Wendy

**BOOKING FORM**

**COURSE TITLE:**

**DATE:**

**Name:**

**Address and postcode:**

**Mobile phone No:**

**Landline:**

**E-mail:**

**EMERGENCY CONTACT No.**

**Pre-course questionnaire**

1) Where did you find out about this course?

2) Do you have any physical illness or limitation(s) that may make sitting, lying or movement difficult for you? If yes, please provide details, thanks.

3) Do you have any visual or hearing impairment which could make participating in the workshop difficult for you? If yes, please provide details, thanks.

4) Please indicate briefly what has drawn you to the course:

**Cancellation Policy**

Please check the course cancellation policy on the website. The payment will be refunded if the workshop is cancelled. Please make your payment at the time of making your booking, many thanks.

Participant’s Signature: Date:

(electronic signature is acceptable)

Teacher’s Signature: Date: